



ACA – R-108  
Rev : 00  
Date: 01.07.2014

**Minutes of Meeting  
(5<sup>th</sup> IQAC Meeting )**

Academic Year: 2018-19  
Semester: II

Ref: SPVP/SBPCOE/2018-19/

Date: 12.1.19

**IQAC Meeting**

Following members were present for the meeting conducted on 11-1-2019 at 3:00 pm in conference hall.

➤ **Agenda of the meeting**

1. R&D Activity (Idea competition) status
2. National conference on MMCI-2K19 status
3. Oculus 2K19 event planning
4. Sports & Annual gathering planning
5. Midterm exam scheduling
6. Insem & online exam scheduling

➤ **Members present**

1. Dr. P. D. Nemade, Principal & Chairperson
2. Prof. Suryavanshi N.T. HOD Civil
3. Prof. Bhosale A.C., HOD E&TC
4. Prof. S. A. Sirdeshpande, HOD, Computer Engineering IQAC Coordinator
5. Prof. Y. S. Bahendwar., Dean R & D
6. Prof. Karpe S. R., HOD Electrical Engineering
7. Prof. Jagtap V. B., TPO
8. Prof. Jagdale S. K., First Year HOD
9. Prof. Kolgiri S. G., COE
10. Prof. Kshirsagar S. R. HoD, Mechanical Engineering & Dean Academic
11. Mr. Devkar Sumit B. President, Students Council Student Nominee
12. Mr. Chavan Khandu, Sports Director

➤ **Few members could not attend the meeting.**

1. Dr. Desai G. M. Executive Director, PCET, Pune Management Member
2. Dr. Sanjay Chakne Principal, ASC College, Indapur, Pune. Local Society Nominee
3. Mr. Ingole Akshay President, Alumni Association Alumni Nominee
4. Mr. Bhanavase Sachin S. Director, Shivmani Infotech Pvt. Ltd. Baramati Industrialist
5. Mr. Gaikwad Sanjay Hanumant Parent of Amar Gaikwad SE Civil Parent Nominee





Prof. S. A. Sirdeshpande, IQAC Coordinator welcomed all present IQAC member & told about the agenda of meeting.

**Agenda No 01: R&D Activity (Idea competition) status**

1. Prof. Y. S. Bahendwar., Dean R & D told about the activities conducted under R &D and IIC cell. He listed the schedule of all activities of IIC, MHRD, New Delhi. Currently he said the concept of idea competition. Number of students may register for the competition. He told that he appointed the coordinator for the same along with all committee members will take efforts to make it successful.
2. Dr. P. D. Nemade, Principal & Chairperson told to motivate all the students specially BE for maximum participation and we are expecting fruitful output from the same.

**Agenda No. 2 National conference on MMCI-2K19 status**

1. Prof. S. A. Sirdeshpande, HOD, Computer Engineering said that we are expecting more than 300 research papers for the conference including our staff. Every staff members doing the campaigning and also sending the emails to the staff of various colleges.
2. Prof. Karpe S. R., HOD Electrical Engineering said that our staff also preparing research papers for the same and all three branch staff also will participate in conference.
3. Prof. Bhosale A.C., HOD E&TC told that all preparation has been done, key note speakers, session chairs are finalized. Very soon we are sending invitation letters to them.

**Agenda No. 3 Oculus 2K19 event planning**

1. Prof. Bhosale A.C., HOD E&TC said about the need of Oculus 2k19 to be conducted in the month end of March 19. He told how he will plan for the successful conduction of activity.
2. Prof. Kshirsagar S. R. HoD, Mechanical Engineering & Dean Academic said to form the committee according to the events. All dept. should conduct at least two to three events.
3. Dr. P. D. Nemade, Principal & Chairperson told to prepare the budget & send to me for approval. He said to collect maximum sponsorers to have branding of the institute.

**Agenda No. 4 Sports & Annual Social Gathering planning**

1. Prof. Kshirsagar S. R. HoD, Mechanical Engineering & Dean Academic described the academic committee and Academic Calendar with schedule of all activities. He also told last year practice to conduct Sports & Annual Social Gathering; these are conducted in a week.
2. Mr. Chavan Khandu, Sports Director who was invited specially for this meeting said regarding requirement and approximate budget for the same. Also which activities we can conduct the this week





3. Dr. P. D. Nemade, Principal & Chairperson said all staff have to take efforts for success of both events. Maximum participation from all departments is expected. He asked to submit the budget along with plan of activities for the same.


**Agenda No. 5 Midterm exam scheduling**

1. Prof. Kshirsagar S. R, Dean Academic discussed about planning of Mid semester test examination and decided policies to improve student's attendance and performance. All decisions are being discussed with test committee and coordinator with Res. Principal. He appealed to all HoD to take care that all students should attend the examination.
2. Prof. Kolgiri S. G., COE said that we have done the planning end semester examination by appointing internal senior supervisor and other team members. He told about the stationary availability for practical and oral examination. He told to submit budget for the same and complete it within stipulated time. He also requested for cooperation to conduct all examination smoothly.
3. Dr. P. D. Nemade, Principal & Chairperson told examinations should go very smoothly. To get more result in university examinations, the students have to perform good in college examination. From now its self convey the importance of the same in each class.

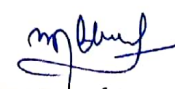
**Agenda No. 6 Insem & online exam scheduling**

1. Prof. Kolgiri S. G., COE said that the probable schedule of Insem & online examination. We have done the planning examination.. He told about the stationary availability for examination.. He also requested for cooperation to conduct all examination smoothly.
2. Prof. Kshirsagar S. R. HoD, Mechanical Engineering & Dean Academic told for the time available for completion of syllabus. He also said to complete the syllabus in stipulated period of time. The result depends on students attendance and 100% syllabus completion.

Prof. Jagtap V. B., TPO proposed vote of thanks and meeting completed.

  
Prof. Sirdeshpande S. A.  
IQAC Coordinator



  
Dr. P. D. Nemade  
Principal  
**PRINCIPAL**  
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