



Shahajirao Patil Vikas Pratishthan

S. B. PATIL COLLEGE OF ENGINEERING

(Approved by AICTE New Delhi, and Affiliated to Pune University)

Gat No. 58, Village-Vangali, Pune -SholapurHighway, Tal-Indapur, Dist- Pune 413106

Phone-7410002240, 7410002239 Fax- (020-25667777),

Email- sbpcoepincipal@gmail.com, Website-www.spvp.edu.in

NAAC Accredited & An ISO 9001:2015 Certified Institute

Ref: SPVP/SBPCOE/ADMIN/2019-20/F21/

Date:05.06.2019

Academic Monitoring Committee

Following academic monitoring committee is formed for smooth conduct of academic activities under the IQAC.

| Sr. No. | Name of the Staff | Department | Designation | Sign |
|---------|------------------------|------------|-------------|------|
| 1 | Prof. Kshirsagar S. R. | Mechanical | Dean | |
| 2 | Prof.Lawand M.S. | Civil | Coordinator | |
| 3 | Prof. Katte S.G. | Computer | Coordinator | |
| 4 | Prof. Korde H.D. | Electrical | Coordinator | |
| 5 | Prof. Zadbuke A.S. | E&TC | Coordinator | |
| 6 | Prof. Kare K. M. | Mechanical | Coordinator | |
| 7 | Prof. Khandagle A.P. | First Year | Coordinator | |

Responsibilities:

- Daily monitor the lectures/practical of respective Department
- Keep watch on lectures and practical to be engaged by staff in time.
- Instruct daily late coming and misbehavior of students in corridor & in class.
- Check departmental weekly syllabus report and discuss for any incompleteness.
- Check monthly attendance and performance of the students.
- Motivate and Counsel the students as and when required for participating in various activities.
- Keep the record and report the higher authority.

Principal
(Dr. P. D. Nemade)



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Administration Committee

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| Sr. No. | Name of the Staff | Department | Designation | Sign |
|---------|-------------------------|---------------|-------------|------|
| 1 | Prof. N. T. Suryawanshi | Civil | Dean | |
| 2 | Mr. Gaikwad D.T. | Registrar and | Coordinator | |
| 3 | All Admin staff | Admin office | Members | |

Responsibilities:

- Daily monitor the work of admin department
- Keep track on various websites of statutory & Regulatory bodies to fulfill requirements within time.
- Observe staff attendance, leaves and policies.
- Regularize the work of admin to avoid students' inconvenience.
- Arrange meetings and keep the record of the same.
- Arrange development programs to enhance competence.

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Research and Development Committee

Following Research and Development Committee is formed to monitor and enhance research activity under the IQAC.

| Sr. No. | Members | Department | Designation | Sign |
|---------|----------------------|------------|-------------------|------|
| 1 | Prof. Deokate S. T. | Computer | Dean | |
| 2 | Prof. Baral S. S. | Civil | Dept. Coordinator | |
| 3 | Prof. Gavali A. S. | Computer | | |
| 4 | Prof. Chatte U. N. | Electrical | | |
| 5 | Prof. Bhosale A. C. | E&TC | | |
| 6 | Prof. Deshmukh S. A. | Mechanical | | |
| 7 | Prof. Yadav Y. P | First Year | | |

Responsibilities:

- To prepare various research proposals for grants & submit them to various financing bodies.
- Coordination of R & D events such as conferences, STTPs, Workshop, Students and Faculty Developments program related to research.
- Promoting Research Publications, Patents, technology transfer, project and maintaining records thereof.
- Coordination of R & D related publicity.
- Managing research projects as per the norms of the funding agency and SBPCOE Indapur.
- To keep a detailed session wise record of various R&D activities like-
 - College activities
 - Seminar & Conferences
 - Record of academic achievements of students
 - Student winning prizes in sports / cultural activities
 - Data generation for Annual report
 - Records of publications & presentation of faculty members

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Training & Placement Committee

Following Training & Placement Committee is formed under the IQAC to provide effective training and employment opportunities for all students,

Placement:

| Sr. No. | Members | Department | Designation | Sign |
|---------|----------------------|------------|-------------|------|
| 1 | Prof. Jagtap V. B. | E&TC | TPO | |
| 2 | Prof. Katkar M.B. | Civil | Coordinator | |
| 3 | Prof. Anpat R.B. | Computer | Coordinator | |
| 4 | Prof. Chatte U. M. | Electrical | Coordinator | |
| 5 | Prof. Nalawade S. S. | E&TC | Coordinator | |
| 6 | Prof. Kamble S. P. | Mechanical | Coordinator | |

Responsibilities:

- Address to all SE/TE/BE classes as T & P I/C, make PPT, aware all company requirements; academic standards required.
- Display job requirement from newspaper on notice board, continuously see job opportunities and place 100 % to students of all Department
- To make SWOT analysis of students & prepare them for placements.
- Take feedback from stakeholders to arrange activities.
- Make T & P brochure for student and college.
- Arrange in campus/off campus/Pool campus drives.
- Arranging Alumni meet in association with alumni coordinator.

Training:

| Sr. No. | Members | Department | Designation | Sign |
|---------|---------------------|------------|-------------|------|
| 1 | Prof. Jagtap V. B. | E&TC | Coordinator | |
| 2 | Prof. Sawant P. A. | Civil | Member | |
| 3 | Prof. Kumbhar S. L. | Computer | Member | |
| 4 | Prof. Korde H.D. | Electrical | Member | |
| 5 | Prof. Taware P. R. | E&TC | Member | |
| 6 | Prof. Mahadik S.C. | Mechanical | Member | |



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Responsibilities:

- Arranging soft skill program. Send students for training in industries also call industries personally every week and share experiences through expert lectures/seminars etc.
- To conducts regular and systematic Pre placement talk & Training sessions by inviting resource persons from reputed institutions & industries.
- To arrange Industrial visits and industrial training/internships program for students.
- To maintains the database of all the students to inform various program.
- Guide the students for higher education in the country and foreign universities.
- Arranging Alumni meet in association with alumni coordinator.

Principal
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Students Development Welfare (SDW) and Career Guidance Committee

Following Students Development, Welfare (SDW) and Career Guidance Committee is formed under the IQAC for smooth conduction of SDW activities and for the overall development of the students.

| Sr. No. | Members | Department | Designation | Sign |
|---------|----------------------|------------|-------------|----------------|
| 1 | Prof. Jare P.B. | FE | Dean | |
| 2 | Prof. Ghogare R. B. | Civil | Coordinator | Need to change |
| 3 | Prof. Nalawade V. S. | Computer | Coordinator | |
| 4 | Prof. Pawar P.B. | Electrical | Coordinator | |
| 5 | Prof. Nalawade S. S. | E&TC | Coordinator | |
| 6 | Prof. Paval K.L. | Mechanical | Coordinator | |
| 7 | Prof. Bhosale V.N. | FE | Coordinator | |

Responsibilities:

- To arrange Students Development Program (SDP) for Students during each semester
- Motivate student to participate in program
- Interaction for proper discipline in college
- To support needy students for Earn & Learn scheme.
- To create awareness and provide all necessary information regarding the various scholarships and social welfare schemes available to the students..
- To arrange Personality Development program for girls.
- To enhance the technical knowledge and soft skill development in students.
- To inculcate cultural and social values among the students
- To organize various activities for the development of the students in association with NSS & BSW of the college.
- Guide the students for higher education in the country and foreign universities

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College Time Table in charge and Academic Calendar Committee

Following Overall College Time Table In charge and Academic Calendar Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|---|------------------------|------------------------|------|
| 1 | Prof. Bhosale V. N./ Prof. Bandgar S. B. | First Year Computer | College Coordinator | |
| 2 | Prof. Sawant P.A. | Civil | Coordinator | |
| 4 | Prof. Rawale P. V. | Electrical | Coordinator | |
| 5 | Prof. Zade M.M. | E&TC | Coordinator | |
| 6 | Prof. Kuber K.H. | Mechanical | Coordinator | |
| 7 | Prof. Satpute V.B. | FE | Coordinator | |

Responsibilities:

- Prepare overall college timetable
- Prepare academic calendar
- Prepare activity chart as per academic calendar

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Faculty Development Program (FDP) Committee

Following Faculty Development Program (FDP) Committee is formed under the IQAC smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|--------------------|------------|-------------|------|
| 1 | Prof. Karpe S. R. | Electrical | Coordinator | |
| 2 | Prof. Kale S. M. | Civil | Members | |
| 3 | Prof. Katte S.G. | Computer | | |
| 4 | Prof. Kazi K.L. | Electrical | | |
| 5 | Prof. Zade M.M. | E&TC | | |
| 6 | Prof. Amrute A. V. | Mechanical | | |

Responsibilities:

- Arrange FDP for staff for each semester
- Motivate faculty members to participate in QIP/STTP
- Depute faculty to NITTR, Bhopal for Phase I and Phase II training in vacation period
- Keep record of the each activity.

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Website & Internet/Wi-Fi/Computer Maintenance Committee

Following Website & Internet/Wi-Fi/Computer Maintenance Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|---|-------------------|-------------|------|
| 1 | Prof. Kumbhar S. L. Salve B. S. and Mr. Deokar Amol | Computer | Coordinator | |
| 2 | All Lab. Assistant and Computer lab in charges | All Department | Members | |

Responsibilities:

- To monitor the website & update after every major event.
- To maintain the computer lab of respective department in a good working condition.
- To maintain the maintenance register weekly.
- Anything missing items must report to office/ Principal
- Periodically checking the computer centers of all department & inform the updates to the undersigned.
- Surprise check to all computer centre and see any missing items and maintain all in good condition.

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Hostel, Mess and Canteen Committee

Following Hostel, Mess and Canteen Committee is formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|---|---|-------------|------|
| 1 | Prof. Kamble S.P. (Rajgadh) Prof. Ghogare R.B. (Rajgadh) Main Prof. Gawali A. B. (Jijau) | (For Boys Hostel) (For Girls Hostel) | Warden | |
| 2 | Mr. Gholap S.S. | Campus Head | Member | |
| 3 | Prof. Korde H.D. | Electrical | | |
| 4 | Prof. Lawand M.S. | Civil | | |
| 5 | Prof. Gaikwad M. V | Civil | | |
| 6 | Prof. Kumbhar S. L. | Comp | | |
| 7 | Prof. Pawar P. B. | Electrical | | |
| 8 | Prof. Chatte U. N. | Electrical | | |
| 9 | Prof. Taware P.R. | E&TC | | |
| 10 | Prof. Karpe S. R. | Electrical | | |
| 11 | Prof. Peshatwar S. V. | Mechanical | | |
| 12 | Prof. Jagtap M. D. | Mechanical | | |
| 13 | Mr. More A. S. Mr. Khabale S.V. | Hostel Rector(Boys) | | |
| 14 | Mrs. Mopharkar K. A. Mrs. Landge | Hostel Rector(Girls) | | |

Responsibilities:

- Give admission as per merit list and give first preferences to First year students. Balance students must wait till FE admission confirms.
- To maintain student record and attend all complaints and take weekly meeting with students.
- To check daily attendance in hostel taken by Supervisor in hostel.
- Maintain discipline in hostel. Display notices regularly
- All overhead water tanks cleaned periodically and assure continuous water supply both RO water for drinking water and for other usage. Also Maintain cleanliness and washing of of all toilet and water tank, coolers etc all.
- No vehicle is allowed in campus by the any students who stay in hostel.
- See the food arrangement and Menu weekly and form one team of students along with all above committee.
- To take care of all facilities provided to the students & its maintenance. Also, see mess food quality take suggestions from students and arrange meeting every month with all committee members.
- Informing regarding regular absentee and any suggestions for smooth working.

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Admission Committee

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| Sr. No. | Members | Department | Designation | Sign |
|---------|--|-----------------|--------------|------|
| 1 | Prof. Jagtap V. B. | E&TC | Coordinator | |
| 2 | Dr. S. K. Jagdale FC/SetuSeva Kendra (SSK) Committee | FE | Coordinator | |
| 3 | Prof. Nalawade V.N. Prof. Kare K.M. | SE | Coordinators | |
| 4 | Mr. Gaikwad D.T. | Asst. Registrar | Member | |
| 5 | All Admin Office staff | | Members | |

Responsibilities:

- Prepare Leaflet, brochure of college.
- To counseling students about college facilities.
- Arranging various promotional activities.
- To take active part in admission process.
- To check all the students documents & submitting the same.
- Student confirmation in DTE website.
- Preparing & informing list of admitting student/cancellation at the end of each round.

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Industrial Visit Committee

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| Sr. No. | Members | Department | Designation | Sign |
|---------|---------------------|------------|-------------|------|
| 1 | Prof. Bhosale A. C | E&TC | Coordinator | |
| 2 | Prof. Kale S. M. | Civil | Members | |
| 3 | Prof. Belsare P. P. | Computer | | |
| 4 | Prof. Deokar T. V. | Electrical | | |
| 5 | Prof. Togrikar P.S. | E &TC | | |
| 6 | Prof. Malve A. C. | Mechanical | | |
| 7 | Prof. Satpute V. B. | FE | | |

Responsibilities:

- Identify CSIR labs, National level institute/organization, IIT's, research centre, NCL and then plan
- To identify & plan Industrial visits preferably on Saturday and Sunday
- To communicate & confirm the visit with the concerned Industry
- To inform the students & the concerned faculty about the visit in advance
- To arrange for the transport & be present from the start till the end of the visit
- To submit a detailed report to the report committee after every visit.
- Take student/parent undertaking while leaving SBPCOE.

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College Test Committee

Following Class Test Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|----------------------|------------|-------------|------|
| 1 | Prof.Kare K.M. | Mech. Engg | Coordinator | |
| 2 | Prof.Gaikwad M.V. | Civil | Members | |
| 3 | Prof.Bandgar S. B. | Computer | | |
| 4 | Prof. Pawar P.B. | Electrical | | |
| 5 | Prof. Togrikar P.S. | E &TC | | |
| 6 | Prof. Adhapure D.U. | Mechanical | | |
| 8 | Prof. Khandagle A.P. | FE | | |

Responsibilities:

- To prepare time tables of each Department at department level
- Question papers to be prepared by respective faculty.
- Conduct the examination in test week in class by respective faculty.
 - Maintain record and see all faculties must submit their marks to class teacher within 2 days.
 - Maintain Class Test papers semester wise.
 - To circulate the notice to faculty for submission of soft and hard copy of question paper with Xerox copies to exam Department
- Stationary will be provided by college.

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Alumni Committee

Following Alumni Co-coordinator Committee is formed under the IQAC for smooth conduct of activities.

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|---------|----------------------|------------|-------------|------|
| 1 | Prof. Ghogare R.B | Civil | Coordinator | |
| 2 | Prof. Nalawade V. S. | Computer | Members | |
| 3 | Prof. Deokar T. V. | Electrical | | |
| 4 | Prof. Bansude V.U. | E & TC | | |
| 5 | Prof. Jagtap M. D. | Mechanical | | |
| 6 | Prof. Bhosale V.N. | FE | | |

Responsibilities:

- Register every final year student by taking suitable fees from college deposit (Rs. 500/- and issue laminated card)
- Maintain link on website and face book of SBPCOE
- Collect all sort of record and create database of alumni.
- Arrange get together/workshop/expert lecture (meeting) every year and generate funds.

Principal
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Library Committee

Following Library & Book Bank Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|---------------------|------------|-------------|------|
| 1 | Prof. Bhosale A.C. | Civil | Coordinator | |
| 2 | Prof. Admle P. R. | Civil | Members | |
| 3 | Prof.Ekatpure J.N. | Computer | | |
| 4 | Prof. Rawale P. P. | Electrical | | |
| 5 | Prof.Nalawade C. V. | E &TC | | |
| 6 | Prof. Kuber K.H. | Mechanical | | |
| 7 | Prof. Yadav Y. P. | FE | | |

Responsibilities:

- Take meeting of library committee on 14 day of every month and write proceeding and submit report.
- To make complete books & journals requisition from student & faculty & put forward requisition with librarian.
- To check library utilization record of student & faculty.
- To form a policy for those who are not utilizing library resources fully
- To edit library bulletin, also renew all journals and subscriptions of periodicals and life membership.
- To advice about membership of libraries
- To explore different grants to develop library.

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College Chapter Committee

Following College Report Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Coordinators | Sign |
|---------|-----------------------|------------|---------------------------------|------|
| 1 | Prof. Zadbuke A.S. | E&TC | IEEE | |
| 2 | Prof. Lawand M. S. | Civil | IE (India) | |
| 3 | Prof. Bansude V.U. | E&TC | ISTE | |
| 4 | Prof. Shirkande S. T. | Comp | CSI, ACM | |
| 5 | Prof. Gawande U. S. | Civil | IWRS, Roorkee | |
| 6 | Prof. Deshmukh S. A. | Mech | ISHARE, IIIE | |
| 7 | Prof. Bandgar S. M. | Comp | NPTEL (Spoc) | |
| 8 | Prof. Kekan N. R. | E&TC | IETE | |
| 9 | Prof. Kumbhar S. L. | Comp | Spoken Tutorial, IIT, Bombay | |
| 10 | Prof. Katte S.G. | Comp | ACM(W) | |

Responsibilities:

- To create awareness among students and staff about IEEE transactions/journals seminars /conferences
- Conduct program and IEEE chapter for students every semester
- Arrange Guest lecture, exhibition, competitions, debate, Quiz etc all
- To maintain all records in register. Also display news, current updates R &D on Notice board

Principal
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Gat No. 58, Village-Vangali, Pune -SholapurHighway,Tal-Indapur, Dist- Pune 413106

Phone-7410002240, 7410002239 Fax- (020-25667777),

Email- sbpcoeprincipal@gmail.com, Website-www.spvp.edu.in

NAAC Accredited & An ISO 9001:2015 Certified Institute

Ref: SPVP/SBPCOE/ADMIN/2019-20/F21/

Date:05.06.2019

Tutor Committee

(Students Internal Complaint Committee)

As per SavitribaiPhule Pune University guideline **Students Internal Complaint (Counseling) Committee** is formed under the IQAC which consists of following members

| Sr. No. | Members | Department | Designation | Sign |
|---------|---|---|-------------|------|
| 1 | Prof. Karpe S.R. | Electrical | Coordinator | |
| 2 | Tutors coordinators of respective Dept. | All Class teachers, Tutors, coordinator | Members | |

Responsibilities:

- To fill up the tutor form with correct personal information with parents and relative mobile numbers.
- To inform to tutor's parents about the tutor teacher and give the mobile number of tutor teacher.
- To note the problem of students and discuss and try to solve it.
- Submit report after the meeting. Maintain tutor file.

Principal
(Dr. P. D. Nemade)



Shahajirao Patil Vikas Pratishthan

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Date:05.06.2019

College Discipline Committee

Following College Discipline Committee is formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|-----------------------|---------------------|-------------|------|
| 1 | Prof. Kshirsagar S. R | Mechanical | Coordinator | |
| 2 | HOD | All | Member | |
| 3 | Mr. Gaikwad D. T. | Admin | Registrar | |
| 4 | Mr. Gholap S.S. | Campus Head/Manager | | |

Responsibilities:

- Maintaining students discipline in college
- To decide action to be taken against misbehavior students
- To maintain discipline for all events.
- Maintain proper record and register of meeting.

Principal
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Woman Grievance Cell Committee

Women Grievance Cell (**Internal Complaint Committee**) has been constituted in the Institute in accordance to the guidelines issued by the Savirtibai Phule Pune University to consider internal complaints related to any sexual harassment of women Employees and Students at work place Act 2013 (prevention/prohibition and Redressal) in the Institute.

| S.No. | Name of Faculty | Designation | Contact No. |
|-------|---------------------------------|-------------|-------------|
| 1 | Dr. PravinDinkar Nemade | Principal | 9423975240 |
| 2 | Prof. Gaikwad M. V. | Coordinator | 9921897835 |
| 3 | Prof. Sanjay RajkumarKshirsagar | Member | 9503103646 |
| 4 | Prof. NageshTatobaSuryawanshi | Member | 7709653547 |
| 5 | Prof. Deshmukh S. A. | Member | 7709728158 |
| 6 | Prof. Megha S. Lawand | Member | |
| 6 | Prof Ashwini S. Zadbuke | Member | 9503103640 |
| 8 | Prof Ms. Dhanshree D. Changan | Member | 7798288965 |
| 9 | Prof. Gavali A.B. | Member | 9096990292 |
| 10 | Mrs.Mopharkar K. A. | Member | 9561025166 |
| 11 | Mrs. Latatai Koratkar | Member- NGO | 9421007552 |

Responsibilities:

- To take care of the problems related to girls and Ladies faculties and report to the undersigned.
- To arrange the various programs under the cell which give the boost to the ladies staff & students.
- Suggestion box to be frequently opened & check for message.
- Arrange every month meeting to discuss any issues and keep record in register.

Principal
(Dr. P. D. Nemade)



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Date:05.06.2019

Grievances Redressal Committee

Following Grievances Redressal Committee is formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|-------------------------|------------|-------------|------|
| 1 | Dr. Pravin D. Nemade | Civil | Chairman | |
| 2 | Mr. Gaikwad D. T. | Admin | Members | |
| 3 | Prof. N. T. Suryawanshi | Civil | | |
| 4 | Prof. S.A. Sirdeshpande | Computer | | |
| 5 | Prof. S. R. Karpe | Electrical | | |
| 6 | Prof. Bahendwar Y. S. | E&TC | | |
| 7 | Prof. S. R. Kshirsagar | Mechanical | | |
| 8 | Dr. S. K. Jagdale | FE | | |

Responsibilities:

- To rectify students complaints with tutor In-charge
- To solve the issues of staff.
- Counseling students about discipline and rules and regulation.
- To make aware about rules, regulation and policy of the institute.
- Take action to maintain good work environment in college and in each Department

Principal
(Dr. P. D. Nemade)



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Feedback Committee

Following Feedback Committee is formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|-------------------------|------------|---------------|------|
| 1 | Mr. Gaikwad D. T. | Admin | I/C Registrar | |
| 2 | Prof. Dr. Jagdale S. K. | FE | Members | |
| 3 | Prof. Gavali A. B. | Comp | | |

Responsibilities:

- Make necessary arrangement to take students feedback once in a semester
- To prepare the report and submit to the undersigned person.

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Date:05.06.2019

NSS Committee

Following NSS Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|-----------------------|------------|-------------|------|
| 1 | Prof. Khare G. N. | Mech. | Coordinator | |
| 2 | Prof. Gawande U.S. | Civil | Members | |
| 3 | Prof. Shirkande S. T. | Computer | | |
| 4 | Prof. Changan D. D. | Electrical | | |
| 5 | Prof. Nalawade C. V. | E&TC | | |
| 6 | Prof. Paval K. L. | Mechanical | | |
| 7 | Prof. Jare P.B. | FE | | |

Responsibilities:

- Selecting the students for NSS
- To arrange & schedule & conduct NSS comp. as VOP program
- Update students strength (100)
- To prepare budget for camp
- To take safety measure during camp.
- Prepare & submit report
- Settlement of budget of SPPU.

Principal
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Date:05.06.2019

Wall Magazine Committee

Following Wall Magazine Committee is formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|----------------------|------------|-------------|------|
| 1 | Prof. Togrikar P. S. | E&TC | Coordinator | |
| 2 | Prof. Paval K.L. | Mechanical | Members | |
| 3 | Prof. Satpute V.B. | FE | | |
| 4 | Prof. Sawant P.A. | Civil | | |
| 5 | Prof. Kale R.U. | Electrical | | |
| 6 | Prof. Zade M. M. | E&TC | | |
| 7 | Prof. Katte S. G. | Comp. | | |

Responsibilities:

- To prepare the wall magazine board.
- To maintain wall magazine with different events.
- To maintain record of the same & coordinate with other magazine committee.

Principal
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News wire (“Reflection”) Committee

Following News wire (“Reflection”) Committee is formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|-------------------------|------------|-------------|------|
| 1 | Prof. Sirdeshpande S.A. | Computer | Coordinator | |
| 2 | Prof. Kavathe S.S. | Civil | Members | |
| 3 | Prof. Ekatpure J. N. | Comp. | | |
| 4 | Prof. Changan D. D. | Electrical | | |
| 5 | Prof. Togrikar P.S. | E&TC | | |
| 6 | Prof. Gaikwad S. N. | Mechanical | | |
| 7 | Prof. Khandagale A. P. | FE | | |

Responsibilities:

- To Prepare news wire at the end of each semester
- To collect the events from each Department with snaps.
- To coordinate with magazine committee.

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Date:05.06.2019

College Magazine Committee

Following College Magazine Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|-----------------------|------------|-------------|------|
| 1 | Prof. Katte S.G. | Computer | Coordinator | |
| 2 | Prof. Gawande U. S. | Civil | Members | |
| 4 | Prof. Kazi K. N. | Electrical | | |
| 5 | Prof. Bansude V. U. | E&TC | | |
| 6 | Prof. Paval K.L. | Mechanical | | |
| 7 | Prof. Khandagale A.P. | FE | | |

Responsibilities:

- To Prepare college magazine for academic year 2017-18
- To collect the events from each Department with snaps.
- To coordinate with magazine committee.

Principal
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Date:05.06.2019

Social Awareness Cell (SAC) Committee

Following Social Awareness Cell (SAC) Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|----------------------|------------|-------------|------|
| 1 | Prof. Jare P. B. | FE | Coordinator | |
| 2 | Prof. Gaikwad M. V. | Civil | Members | |
| 4 | Prof. V. S. Nalawade | Computer | | |
| 5 | Prof. Pawar P. B. | Electrical | | |
| 6 | Prof. Nalawade S. S. | E&TC | | |
| 7 | Prof. Khare G.N. | Mechanical | | |
| 8 | Prof. V. N.Bhosale | FE | | |

Responsibilities:

- To create awareness in school and colleges for Engg. Education and career.
- To create awareness in computer and its knowledge in school.
- To conduct social activities in colleges and villages like environment, solar, water and pollution, education, literacy, tree plantation, blood donation and health camp etc.
- Generate the report of all activities in every semester.

Principal
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Sports Committee

Following Sports Committee is formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|---------------------|------------|-------------|------|
| 1 | Mr.Chavan K. B. | Sports | Coordinator | |
| 2 | Prof. Ghogare R.B | Civil | Members | |
| 3 | Prof. Sayyad G. G. | Computer | | |
| 4 | Prof. Pawar P.B. | Electrical | | |
| 5 | Prof.Zade M. M. | E&TC | | |
| 6 | Prof. Jagtap M.D. | Mechanical | | |
| 7 | Prof. Bhosale V. N. | FE | | |

Responsibilities:

- Maintain overall SBPCOE college discipline within main bldg. and in campus. Also see the uniform code of every student, I card, Gate closed during academic hrs and see no students will remain outside or in hostel during class
- Proper arrangement of flag hoisting ceremony.
- Every year arrange a sport event at the Pune University level and schedule the sport & circulate to all Department
- Maintain detail report of sport activities and meeting held at a university level and submit the same to office
- Give and sanction the budget for a year
- See students must avail all facility of Gym and sports accessories.
- Maintain summary of each event with snaps/photo.
- Preparing requirements for activities of sports.
- Maintain record.
- To display all sport related circulars and participate in all activity.
- See and submit report daily of all Regular classes conducted smoothly visit every lecture hall as per time table.

Principal
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Cultural Committee

Following Cultural Committee is formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|---|---------------|--------------|------|
| 1 | Prof. Nalawade V. S. and Prof. Zadbuke A. S | Computer E&TC | Coordinators | |
| 2 | Prof. Gaikwad M. V. | Civil | Members | |
| 3 | Prof. Katte S. G. | Comp. | | |
| 4 | Prof. Salve B. S. | Comp | | |
| 5 | Prof. Nalawade C. V. | E&TC | | |
| 6 | Prof. Nalawade S.S. | E&TC | | |
| 7 | Prof. Peshatwar S. V. | Mechanical | | |
| 8 | Prof. Rawale P. P. | Electrical | | |
| 9 | Prof. Paval K. L. | Mechanical | | |
| 10 | Prof. Yadav Y. P. | FE | | |

Responsibilities:

- To plan cultural activities in semester-II
- To make aware the students about rules and regulations, activities & discipline of cultural program.
- To get more sponsorship
- To make schedule of various activities planned.
- Invitation of Guest and other dignitaries'
- To get approval of budget
- See and submit report daily of all Regular classes conducted smoothly visit every lecture hall as per time table.

Principal
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Date:05.06.2019

Class Room Property Committee

Following Class Room Property Committee of class teachers are formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|---------------------|------------|--------------|------|
| 1 | Prof. Satpute V. B. | FE | Coordinators | |
| 2 | | SE | Members | |
| 3 | | TE | | |
| 4 | | BE | | |
| 5 | | SE | | |
| 6 | | TE | | |
| 7 | | BE | | |
| 8 | | SE | | |
| 9 | | TE | | |
| 10 | | BE | | |
| 11 | | SE | | |
| 12 | | TE | | |
| 13 | | BE | | |
| 14 | Mahadik S.C. | SE | | |
| 15 | Kuber K.H. | TE | | |
| 16 | Malve A. C. | BE(A) | | |
| | Paval K.L. | (B) | | |
| 17 | | A | | |
| 18 | | B | | |
| 19 | | C | | |
| 20 | | D | | |
| | | E | | |

Responsibilities:

- To prepare the dead stock of classrooms
- To check the classroom every day morning and evening, if any thing missing then inform immediately to the undersigned.

Principal
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Date:05.06.2019

Press & Publicity Committee

Following Press & Publicity Committees formed under the IQAC for smooth conduct of activities

| Sr. No. | Members | Department | Designation | Sign |
|---------|------------------------|------------|-------------|------|
| 1 | Prof. Katte S. G. | Computer | Coordinator | |
| 2 | Prof. Lawand M.S. | Civil | Members | |
| 3 | Prof.Pawar P. B. | Electrical | | |
| 4 | Prof. Kekan N. R. | E&TC | | |
| 5 | Prof. Mahadik S.C. | Mechanical | | |
| 6 | Prof. Khandagale A. P. | FE | | |

Responsibilities:

- News drafted must be reach to respective reporters before 3.00 pm along with photo
- During May/ June i.e. Admission process float article of our SBPCOE (showing all photographs and statistics) in education separate supplement in newspapers.
- To prepare a 'News form' of activity conducted or planned
- To identify different newspapers, reports or people involved in editing & printing
- To circulate report or news to different magazines & newspapers.

Principal
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PA system and Camera/ seminar hall Committee

Following PA system and Camera/ seminar hall Committee is formed under the IQAC for smooth conduct of activities.

| Sr. No. | Members | Department | Designation | Sign |
|---------|---|------------|-------------|------|
| 1 | Prof. Bansude V.U. | E&TC | Coordinator | |
| | Prof. Zade M.M | | Member | |
| 2 | Dept Lab Assistant & staff coordinators | | Member | |

Responsibilities:

- To arrange PA system, camera, electric wiring, extension box, projector, chord less mike etc all accessories.
- Maintain all above equipment with all in good condition.

Principal
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Date:05.06.2019

Reservation Committee (SC/ST)

As per Savitribai Phule Pune University guideline **Reservation committee** is formed under the IQAC which consists of following members

| S.No. | Name | Designation | Caste | Contact |
|-------|--------------------------------|--------------|-------|------------|
| 1 | Dr. Pravin D. Nemade | Principal | Open | 9423975240 |
| 2 | Mr. Togrikar Pradip Santuram | Co-ordinator | SC | 9503103644 |
| 3 | Mr. Sanjay R. Kshirsagar | Member | Open | 9503103646 |
| 4 | Mr. Pavai Khandu Laxman | Member | SC | 8600374450 |
| 5 | Mr. Gaikwad Swapnil Nandkishor | Member | SC | 8857060740 |
| 6 | Mr. Palange Vijay Sudhir | Member | SC | 9960340094 |
| 7 | Mr. Kamble Vishal Siddharth | Member | SC | 9623025569 |

Responsibilities:

- To rectify employees and students complaints.
- Counseling students about discipline and rules and regulation.
- To make aware about rules, regulation and policy of the institute.

Principal
(Dr. P. D. Nemade)



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Date:05.06.2019

PIO and Appellate Authority under Right to Information ACT

Following Committee is formed under the IQAC as per THE RIGHT TO INFORMATION ACT, 2005 No. 22 of 2005, and Dated 15th June, 2005.

| Sr. No. | Name | Designation |
|----------------|----------------------------------|----------------------------|
| 1 | Dr. PravinDinkar Nemade | Appellate Authority |
| 2 | Prof. Sanjay Rajkumar Kshirsagar | Public Information Officer |
| 3 | Mr. Gaikwad Dhiraj T. | Assist. To PIO |

Responsibility:

- Dealing with formal applications for access to information and other responsibilities in relation to the release of information.
- Processing and making decisions about formal information access applications assisting with the routine publication of open access information.
- Working with relevant staff to provide training, support and advice in relation to the proactive and informal release of information.
- Working on the agency's response to reviews conducted by the Information Commissioner or the NSW Civil and Administrative Tribunal
- Facilitating agency compliance with the GIPA Act and GIPA Regulation reporting requirements.

Principal
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Date:05.06.2019

Entrepreneurship & Development Committee

Following Entrepreneurship & Development Committee is formed under the IQAC to provide effective training and employment opportunities for all students.

| Sr. No. | Members | Department | Designation | Sign |
|---------|-----------------------|------------|-------------|------|
| 1 | Prof. Anpat R. B. | Computer | Coordinator | |
| 2 | Prof. Admile P. R. | Civil | Members | |
| 3 | Prof. Salve B. B. | Computer | Members | |
| 4 | Prof. Deokar T. V. | Electrical | Members | |
| 5 | Prof. Bansude V. U. | E&TC | Members | |
| 6 | Prof. Peshatwar P. B. | Mechanical | Members | |

Responsibilities:

- To organize Entrepreneurship Awareness Camps, Entrepreneurship Development Program and Faculty Development Program in the region for the benefit of S&T persons.
- To develop and introduce curriculum on Entrepreneurship Development at various levels including degree/diploma courses of the parent institution and other institutes in the region.
- To conduct research work and survey for identifying entrepreneurial opportunities (particularly in S&T areas and Service sector).
- To guide and assist prospective entrepreneurs on various aspects such as preparing project reports, obtaining project approvals, loans and facilities from agencies of support systems and information on various technologies
- To organize guest lectures, TV & Radio talks, Seminars, etc. for promotion and growth of S&T based entrepreneurship.
- To arrange visits to industries for prospective entrepreneurs
- To extend necessary guidance and escort services to the trainees in obtaining approval and execution of their projects.
- To act as a Regional Information Centre on business opportunities, processes, technologies, market, etc. by creating and maintaining relevant databases.
- To provide testing, calibration, quality assurance, design, tool room, pilot plant and other facilities for Entrepreneurs besides expertise in Intellectual Property rights, Patents search, etc.
- To render advice to sick enterprises and assist the entrepreneurs in rehabilitating them.
- To conduct skill development training programs leading to self/wage employment.

Principal
(Dr. P. D. Nemade)



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Date:05.06.2019

Online Exam Coordinator

Following Committee is formed under the IQAC for smooth conduct of online examination of FE and SE.

| Sr. No. | Members | Department | Designation | Sign |
|---------|------------------------|------------|-------------|------|
| 1 | Prof. Shrikande S. T. | Computer | Coordinator | |
| 2 | Class Teacher | SE | Members | |
| 3 | Subject Teachers | SE | Members | |
| 4 | Incharge Computer Lab. | All Dept. | Members | |
| 5 | Lab. Assistant | All Dept. | Members | |

Responsibilities:

- Frequently check the online time table.
- Arrange the activities for smooth conduct of examination.
- Instruct to the students to follow rules & regulation of examination.
- Do the necessary compliance of SPPU related to online exam.
- In time submit the mark sheet to the undersigned.
- Disclose the marks to the students with permission of undersigned.

Principal
(Dr. P. D. Nemade)



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Parents Meeting

Following committee is formed under the IQAC for parent meeting

| Sr. No. | Members | Department | Designation | Sign |
|---------|-------------------------|------------|-------------|------|
| 1 | Prof. Suryawanshi N. T. | Civil | Coordinator | |
| 2 | Prof. Gawande U. M. | Civil | Member | |
| 3 | Prof. Sayyed G. G. | Computer | Member | |
| 4 | Prof. Pawar P. B. | Electrical | Member | |
| 5 | Prof. Bansude V.U. | E&TC | Member | |
| 6 | Prof. Adhapure D.U. | Mechanical | Member | |
| 7 | Prof. Yadav Y. P | FE | Member | |

Responsibility:

- To Fix the date of parent meeting
- Communication with parents to attend the meeting
- Prepare the budget
- Make necessary arrangement for the meeting with all documents and preparation of report

Principal
(Dr. P. D. Nemade)



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UNNAT BHARAT ABHIYAAN

Following are the committee members for **UNNAT BHARAT ABHIYAAN** formed to work as per directives of **AICTE, MHRD New Delhi**.

| Sr. No. | Members | Department | Designation | Sign |
|---------|--------------------|------------|-------------|------|
| 1 | Prof. Deokar T. V. | E&TC | Coordinator | |
| 2 | Prof. Khare G.N. | Mechanical | Member | |
| 3 | Prof.Paval K.L. | Mechanical | Member | |
| 4 | Prof. Deokar T.V. | Electrical | Member | |
| 5 | Prof. Kale S.M. | Civil | Member | |
| 6 | Prof.Bansude V.U. | E&TC | Member | |
| 7 | Prof. Bhosale V.N. | FE | Member | |
| 8 | Prof. Sayyed G. G. | Computer | Member | |
| 9 | Prof. Kekan N. R. | E&TC | Member | |
| 10 | Mr. Chavan Y.H. | Admin | Member | |
| 11 | Mr. Gole A.S. | Account | Member | |
| 12 | Mr. Parekar S.S. | Mechanical | Member | |
| 13 | Mr. Nikam M. M. | Civil | Member | |
| 14 | Mr. Kashid A.S. | Admin | Member | |

Responsibility:

- Find out local problems & their needs.
- To get know living conditions adopted village.
- To workout the possibilities of leveraging the technological innervations.
- To improve the processes in the implementations of various govt.schemes.
- Preparation of action plan for the development adopted village.
- To coordinate with district administration elected public reprehensive of panchayat/village & other state holders.
- For this process remain connected to rural realities so that learning& research becomes morerelevant to society.

Principal
(Dr. P. D. Nemade)



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Date:05.06.2019

Anti ragging Committee

Following Ant ragging committee is formed under IQAC for smooth conduct of activities.

Ant ragging Committee Coordinator: Prof. Kshirsagar S.R.

Committee Members:

| Sr.no | Name | Designation/Dept | Sign |
|-------|--------------------------------|-------------------------|------|
| 1 | Prof. Sirdeshpande S.A | (HOD Comp.Engg.) | |
| 2 | Prof. Suryawanshi N.T. | (HOD Civil Engg.) | |
| 3 | Prof. Karpe S. R | (HOD Elect. Engg.) | |
| 4 | Prof. Bahendwar Y. S. | (HOD E&TC) | |
| 5 | Prof. Jagdale S. K. | (HOD FE) | |
| 6 | Mr. Gaikwad D.T. | (Registrar) | |
| 7 | Mr. Kawade Deshmukh Rajendra | (Reporter) | |
| 8 | Mr. Ghorpade G. S. | (Local Representative) | |
| 9 | Mr. Swapnil Gunaware | (Social media analyzer) | |
| 10 | Prof. Ghogare R. B. | (Boys hostel) | |
| 11 | Prof. Kamble S.P. | (Boys hostel) | |
| 12 | Hostel Warden: Prof. Gavali A. | (Girls Hostel) | |

Anti Ragging Squads:

| Sr.no | Name | Dept | Sign |
|-------|------------------------|-----------------|------|
| 1 | Prof. Paval K.L.. | Mech. Engg. | |
| 2 | Prof. Taware P.R. | E&TC Engg. | |
| 3 | Prof. Ms. Katte S.G | Computer Engg. | |
| 4 | Prof. Khare G.N. | Mech. Engg. | |
| 5 | Prof. Ms. Deokate S. T | Computer Engg. | |
| 6 | Prof. Ms. Changan D.D. | Elect. Engg. | |
| 7 | Prof. Pawar P.B. | Elect. Engg. | |
| 8 | Mr. Chavan K.B. | Sport | |
| 9 | Mr. Gholap S.S. | Campus Incharge | |
| 10 | Mr. Bhande D.B. | Transport | |



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All HOD & college staff from above committee members.

Duties & Responsibilities:

- Ensuring information included in college prospectus about anti ragging.
- Ensuring affidavit is taken during college and hostel admission.
- Frequent or surprise visit to hostel
- Guiding the tutor teacher for interacting with students about effects of ragging in tutor meeting.
- Display of posters showing effects of ragging.
- Arranging seminar or lecture to make aware the students.
- Maintaining discipline to prevent the ragging in college campus.
- Maintain the record & fulfilling the requirement of statutory & regulatory bodies.

Dr. P.D. Nemade
Principal



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Date: 05.06. 2019

College Development Committee

| Sr. No. | Name of Member | Designation |
|---------|---|---|
| 1 | Hon. Mr.Harshawardhan S. Patil | President |
| 2 | Hon. Mrs. Bhagyashree H. Patil | Secretary |
| 3 | Dr. P. D. Nemade | Principal |
| 4 | Prof. N.T. Suryawanshi | Approved Faculty -1 |
| 5 | Prof. V.B. Jagtap | Approved Faculty -2 |
| 6 | Prof. Mrs. A. B. Gavali | Approved Faculty -3. Ladies |
| 7 | Mr. D. T. Gaikwad | Registrar / Non Teaching Representative |
| 8 | Mr. Gholap S.S. | Campus Head |
| 9 | Dr. Sanjay Chakane | Education Nominee |
| 10 | Mr. Rakesh Phadtare | Business Nominee |
| 11 | Mrs. LataKoratkar | Research / Social Welfare Nominee |
| 12 | Prof. AkshayIngole | Student Alumni |
| 13 | Prof. S. R. Kshirsagar | College Dean |
| 14 | 1.Mr. DevkarSumit B. 2.Miss. Bagwanfariyalynus | Students Council Chairman & Secretary |
| 15 | Dr. G. M. Desai | Member Secretary |

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Principal
(Dr. P. D. Nemade)

Ref: SPVP/SBPCOE/ADMIN/2019-20/F21/

Date: 05.06. 2019

YOGA Committee

Following Committee is formed under the IQAC for smooth conduct of Daily Yoga Classes.

| Sr. No. | Members | Department | Designation | Sign |
|---------|---------------------|------------|-------------|------|
| 1 | Mr. Chavan K.B. | Sports | Coordinator | |
| 2 | Prof. Taware P.R. | E&TC | Member | |
| 3 | Prof. Khare G.N. | Mechanical | Member | |
| 4 | Prof.Paval K.L. | Mechanical | Member | |
| 5. | Prof. Satpute V. B. | FE | Member | |

Responsibilities:

- Giving Yoga training to the students & staff.
- Organizing international Yoga day
- Ensuring conduct of daily Yoga classes in class.
- Motivating & counseling to the students & staff of doing Yoga.

Principal

