



ACA – R-108	<b>Minutes of Meeting (4<sup>th</sup> IQAC Meeting )</b>	Academic Year: 2020-21
Rev : 00		Semester: II
Date: 01.07.2014		

Ref: SPVP/SBPCOE/2020-21/

Date: 05.11.20

Following members were present for the meeting conducted on 5-11-2020 at 2:30 pm in the conference hall.

➤ **Agenda of the meeting**

1. R & D & IIC activity planning
2. Semester event planning
3. Placement activity
4. Academic monitoring

➤ **Members present**

1. Dr. P. D. Nemade, Principal & Chairperson
2. Prof. S. S. Kavathe, HOD Civil Engineering
3. Prof. A. S. Zadbuke, HOD, E & TC Engineering
4. Prof. S. R. Kshirsagar, HOD, Mechanical Engineering
5. Dr. R. M. Patil, HOD Electrical Engineering
6. Dr. Jagdale S. K, First Year HOD
7. Prof. S. P. Kambale, TPO
8. Prof. S. G. Kolgiri, CEO
9. Prof. S. A. Sirdeshpande, IQAC Coordinator , HOD Computer Engineering
10. Mr. Ingole Akshay, President, Alumni
11. Dr. Desai G. M. Executive Director, PCET, Pune Management Member

Few members were not able to attend the meeting.

1. Dr. Sanjay Chakne Principal, ASC College, Indapur, Pune. Local Society Nominee
2. Miss. Sakshi Gandhi, President, Student's Council
3. Mr. Gaikwad Sanjay Hanumant Parent of Amar Gaikwad SE Civil Parent Nominee
4. Prof. K. L. Paval, Dean Students Welfare
5. Mr. D. T. Gaikwad, Registrar



Prof. S. A. Sirdeshpande, IQAC Coordinator welcomed all present IQAC members & told about the agenda of the meeting.

**Agenda No 01: R & D and IIC activity**

R & D Dean narrated the IIC calendar of MHRD and informed the panel that R & D activities are now in good flow, and students are publishing their papers in good journals. They further briefed about the importance of patent, copyright and trademark. And now we need to concentrate on these aspects as well for further developments in R & D.

**Agenda No 02: Semester event planning**

Prof. Prof. S. R. Kshirsagar, HOD Mechanical Engineering & Dean Academics asked everyone to conduct workshops to enhance student's knowledge and also urged them to conduct departmental events which will enhance student's enthusiasm in events and further help them in improving their leadership qualities. He further informed us to conduct events as per schedule.

All HOD's said that they will take care to complete planned events within stipulated time.

Dr. P. D. Nemade, Principal & Chairperson suggested arranging expert guest lecture / workshops / events on weekends.

**Agenda No 03: Placement activity**

Prof. S. P. Kamble briefed about the companies which are ready to visit for campus drive. He further informed that planning activities like soft skill, conducting mock interviews during weekends at department level will help students to gain the momentum during campus drive.

**Agenda No 04: Academic monitoring**

Dean of Academics briefed the importance of academic monitoring during academics. Academic monitoring coordinator's need to take care of the same to further smoothen academic related activities.

Prof. S. A. Sirdeshpande  
**IQAC Coordinator**

Dr. P. D. Nemade  
**Principal**