SHAHAJIRAO PATIL VIKAS PRATISHTHAN

S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.

Date - 30/08/2021

Notice

The second meeting of IQAC is scheduled on 3/09/2021 at 02:30 PM in Conference Hall.

Agenda:

1. Confirmation and Review of Minutes of first IQAC meeting held on 16/07/2021.
2. Action taken report of first IQAC meeting held on 16/07/2021.
3. Review of NAAC work.
4. Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.
5. Restructuring stakeholder feedback mechanism.
6. Framing code of ethics for research.
7. Planning of Extension Activities for Academic Year 2021-22.
8. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

GAB

IQAC COORDINATOR

Mrs. A. B. Gavali

PRINCIPAL

Dr. S. T. Shirkande

S. B. Patil College of Engineering ★ OFFICE ★ Vangali, Tal. Indapur, Dist. Pune

Principal
S.B.Patil College of Engineering
Vangali, Tal. Indapur, Dist. Pune

CC:

1. All Committee Members
2. Admin. Office

Minutes of Meeting

The chairman Dr. S. T. Shirkande occupied the chair and welcomed the members for second IQAC Meeting. The following business was transacted in the meeting -

Agenda: 1 Confirmation and Review of Minutes of first IQAC meeting held on 16/7/2021.

Resolution:

Thorough discussion was made, review is taken and Minutes of first IQAC meeting held on 16/07/2021 unanimously approved.

Agenda: 2 Action taken report of first IQAC meeting held on 16/07/2021.

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	As a part of IQAC Monitoring Mechanism it was decided to conduct second IQAC Meeting on 3/09/2021.

Agenda: 3 Review of NAAC work.

Resolution:

Review of NAAC work is taken criteria wise and IQAC cell was satisfied with NAAC work status. IQAC Cell suggested some changes in Qualitative Work.

Agenda:4 Initiating Infrastructural Changes for improvement of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.

Resolution:

Thorough discussion was made and it was decided to initiate Infrastructural Changes for improvement of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives. Further it was decided that responsibility of getting work done under guidance of Principal has been given to

Mrs. A. B. Gavali (IQAC Coordinator) & Mr. Atul Ghogare (Purchase Department Head). After work done, they are instructed to submit report to the IQAC.

Agenda: 5 Restructuring stakeholder feedback mechanism.

Resolution:

Mrs. A. B. Gavali (NAAC Coordinator) ,Proposed that presently there is different mechanism for collecting stakeholder feedback, so there is need of change in mechanism of feedback as per NAAC institute level. Thorough discussion was made and it was decided that change in mechanism at institute level must be made for collecting, analyzing and implementing feedback of all stakeholders. Dr. Y. P. Yadav & Prof. P. R. Admile (Feedback coordinators) given responsibility to modify existing feedback forms and come up with new mechanism.

Agenda: 6 Framing code of ethics for research.

Resolution:

It was brought to the notice of all IQAC members that, code of ethics for plagiarism and malpractices checking in research is required in Criteria-3 of NAAC.

Thorough discussion was made and it was decided to prepare code of ethics for plagiarism and malpractices checking in research. The responsibility of preparing code of ethics is given to Prof. S. A. Deshmukh as she is R & D Head of the institute.

Agenda: 7 Planning of NSS/ Extension Activities for Academic Year 2021-22.

Resolution:

Thorough discussion was made and it was decided that planning of Extension Activities for Academic Year 2021-22 is to be done. Dr. Y.P. Yadav, Prof. M. V. Gaikwad & Prof. V. U. Bansude (NSS Head, WGC Head & SDO) handed over responsibility for the same.

Agenda: 8 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

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Mrs. A. B. Gavali

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Action Taken Report of second IQAC Meeting held on 3/09/2021

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.	Mrs. A. B. Gavali (IQAC Coordinator) and Mr. Atul Ghogare (Purchase Department Head). After work done, they are instructed to submit report to the IQAC.
2.	Restructuring stakeholder feedback mechanism.	Stakeholder feedback mechanism restructured and decided to implement from Academic Year 2021-22 at the end of academic year.
3.	Framing code of ethics for research.	Code of ethics has been framed and put on website.

GAB

IQAC COORDINATOR

Mrs. A. B. Gavali

PRINCIPAL

Dr. S. T. Shirkande

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S. B. PATIL COLLEGE OF ENGINEERING, INDAPUR, DIST: PUNE.

Attendance

Sr. No.	Name of Committee Member	Department	Designation	Sign
1.	Mr. Shrinivas T. Shirkande	I/C Principal & Computer HOD	Chairperson	
2.	Mr. Santosh Devkar	Management Representative	Member	
3.	Mrs. Ashwini B. Gavali	Coordinator - IQAC	IQAC Coordinator	
4.	Mr. Ram B. Ghogare	Civil HOD	Member	
5.	Mr. Tushar V. Deokar	Electrical HOD	Member	
6.	Mr. Vijaysingh U. Bansude	E&TC HOD & SDO	Member	
7.	Mr. Somnath G. Kolgiri	Mechanical HOD & CEO	Member	
8.	Mr. Yashwant P. Yadav	FE HOD & NSS Head	Member	
9.	Mr. Vinay S. Nalawade	Dean of Academics	Member	
10.	Mr. Dhiraj T. Gaikwad	Dean of Admin & Registrar	Member	
11.	Mrs. Sonali A. Deshmukh	Dean of R & D	Member	
12.	Mr. Sandeep P. Kambale	T & P Head	Member	
13.	Mrs. M. V. Gaikwad	WGC Head	Member	
14.	Mr. M.M. Zade	S & C Head	Member	
15.	Mr. Dhanaji Wagh	Accountant	Member	
16.	Mr. Anil Autade	Librarian	Member	
17.	Mr. Atul B. Ghogare	Purchase Department Head	Member	
18.	Dr. M. P. Walunj	Local Society Nominee	Member	
19.	Miss. Rutuja Sanjay Kadam	Student Representative	Member	
20.	Miss. Dnyaneshwari A. Chinckar	Alumni Representative	Member	
21.	Mr. Sachin Bhanvase – Shivmani InfoTech	Industry Representative	Member	
22.	Mr. Sanjay Namdev Kadam	Parent Nominee	Member	

IQAC COORDINATOR

Mrs. A. B. Gavali

PRINCIPAL

Dr. S. T. Shirkande

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