



Shahajirao Patil Vikas Pratishthan

S. B. PATIL COLLEGE OF ENGINEERING

(Approved by AICTE New Delhi, and Affiliated to SavitribaiPhule Pune University)
Gat No. 58, Village-Vangali, Pune –Solapur Highway, Tal-Indapur, Dist- Pune 413106
Phone- 7410002240, 7410002239 Fax-(020-25667777),

Email-sbpcoeprincipal@gmail.com, Website-www.sbpcoe.com

NAAC Accredited & An ISO 9001:2015 Certified Institute

Ref: SPVP/SBPCOE/ADMIN/2022-23/F21/

Date:23.01.2023

Academic Monitoring Committee

Following academic monitoring committee is formed for smooth conduct of academic activities under the IQAC.

Sr. No.	Name of the Staff	Department	Designation	Sign
1	Prof. V. S. Nalawade	Computer	Dean Academics	
2	Prof. S. M. Kale	Civil	Coordinator	
3	Prof. G. G. Sayyad	Computer	Coordinator	
4	Prof. S. B. Katkar	Electrical	Coordinator	
5	Prof. C. V. Nalawade	E&TC	Coordinator	
6	Prof. B. L. Bhalerao	Mechanical	Coordinator	
7	Prof. V. B. Satpute	FE	Coordinator	

Responsibilities:

- Daily monitor the lectures/practical of respective Department
- Keep watch on lectures and practice to be engaged by staff in time.
- Instruct daily late coming and misbehavior of students in the corridor & in class.
- Check the departmental weekly syllabus report and discuss for any incompleteness.
- Check monthly attendance and performance of the students.
- Motivate and Counsel the students as and when required for participating in various activities.
- Keep the record and report the higher authority.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Administration Committee

Following academic monitoring committee is formed for smooth conduct of academic activities under the IQAC.

Sr. No.	Name of the Staff	Department	Designation	Sign
1	Mr. D.T. Gaikwad	Registrar	Coordinator	
2	All Admin staff	Admin office	Members	

Responsibilities:

- Daily monitor the work of admin department
- Keep track on various websites of statutory & Regulatory bodies to fulfill requirements within time.
- Observe staff attendance, leaves and policies.
- Regularize the work of the admin to avoid students' inconvenience.
- Arrange meetings and keep the record of the same.
- Arrange development programs to enhance competence.

Dean Academicss
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Principal
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Industry Institute Interaction Cell

Following Committee is formed under the IQAC for smooth conduct of Online Courses of students and staff

Sr. No	Members	Department	Designation	Sign
1.	Prof. S. P. Kamble	Mechanical	Coordinator	
2.	Prof. K. N. Agalave	Computer	Co-Coordinator	
3.	Mr. Gautam Kamble SprayTech, Indapur	Industry	Advisor	
4.	Mrs. Meena Gaikwad Towel Engineering Ltd., Indapur	Industry	Advisor	
5.	Prof. M.B.Katkar	Civil	Member	
6.	Prof. K.N. Kazi	Electrical		
7.	Prof. S. P. Kamble	Mechanical		
8.	Prof. R. A. Sawant	E & TC		
9.	Ms. Sharanya Rao	E & TC	Student Member	
10.	Mr. Vaibhav Kawade	E & TC	Student Member	

Responsibilities

1. To synchronize the quality of engineering education to cater the needs of the industry
2. To give industrial exposure to Faculty members and students, to tune their knowledge to cope with the industrial culture.
3. To assist the Departments in organizing workshops, conferences and symposia with joint participation of the industries.
4. To improve curricula, faculty, infrastructure, pedagogy in line with the industry's requirements.
5. Encouraging Engineers from industries to visit institutions to deliver lectures.
6. Participation of experts from industries, in curriculum development.
7. To organize industrial visits for Faculty members and students.
8. To encourage Faculty members to use their expertise in solving the problems faced by the industries, thus creating opportunity for consultancy.
9. Industrial testing by Faculty and technician at site, or in laboratory.
10. To organize in-plant training for the students
11. Collaborative degree or diploma course certification.
12. To identify the areas for executive development programs in the areas of recent technological advances.
13. To assist the Departments in establishing rapport with industries for taking up mini projects and projects.
14. To coordinate/ identify industrial partners for proposing 'Centre for Excellence'.
15. To develop good work culture among the students.
16. To strengthen Alumni relations.
17. To assist the Training and Placement Division.
18. Visit of industry executives and practicing engineers to the institute for seeing research work and laboratories.
19. Memorandum of Understanding between the institute and industries to bring the two sides emotionally and strategically closer.

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IQAC

Following Committee is formed under the IQAC for smooth conduct of Activities for students and staff

Sr. No	Members	Department	Designation	Sign
1.	Prof. A. B. Gavali	Computer	Coordinator	
2.	Prof. S. M. Baral	Civil	Member	
3.	Prof. G. G. Sayyad	Computer	Member	
4.	Prof. D. D. Changan	Electrical	Member	
5.	Prof. A.S.Shirkande	E&TC	Member	
6.	Prof. S. N. Gaikwad	Mechanical	Member	
7.	Prof. A. P. Khandagale	FE	Member	

Responsibilities

1. Development and implementation of quality benchmarks/parameters for various academic and administrative activities of the institution.
2. Development of Quality Culture in the institution and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
3. Conducting internal Academic as well as Administrative Audits.
4. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
5. Dissemination of information on various quality parameters of higher education.
6. Organization of inter and intra institutional workshops, seminars on quality related themes.
7. Documentation of the various programmes/activities leading to quality improvement and maintenance of institutional databases for the purpose of maintaining /enhancing the institutional quality.
8. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

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Research and Development Committee

The Research and Development Committee is formed to monitor and enhance research activity under the IQAC.

Sr. No.	Members	Department	Designation	Sign
1	Prof. S. A. Deshmukh	Electrical	Dean R&D	
2	Prof. M. V. Gaikwad	Civil	Dept. Coordinator	
3	Prof. Y. L. Tonape	Computer		
4	Prof. R. R. Bairagi	Electrical		
5	Prof. S. D. Indalkar	E&TC		
6	Prof. A. P. Khandagale	FE		
7	Mr. Anand Shinde	Civil	Student Members	
8	Mr. Omkar Sapkal	Electrical		

Responsibilities:

- To prepare various research proposals for grants & submit them to various financing bodies.
- Coordination of R & D events such as conferences, STTPs, Workshop, Students and Faculty Developments program related to research.
- Maintain Collaboration records.
- Maintain funding records as per NAAC format.
- Promoting Research Publications, Patents, technology transfer, project and maintaining records thereof.
- Coordination of R & D related publicity.
- Managing research projects as per the norms of the funding agency and SBPCOE Indapur.
- To keep a detailed session wise record of various R&D activities like-
 - College activities
 - Seminar & Conferences
 - Record of academic achievements of students
 - Data generation for Annual report
 - Records of books/publications & conference proceedings of faculty members.

Dean Academicss
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Training & Placement Committee

Following Training & Placement Committee is formed under the IQAC to provide effective training and employment opportunities for all students,

Placement:

Sr. No.	Members	Department	Designation	Sign
1	Prof. S. P. Kamble	Mechanical	TPO	
2	Prof. M.B. Katkar	Civil	Coordinator	
3	Prof. K. N. Agalave	Computer	Coordinator	
4	Prof. M. D. Patil	Electrical	Coordinator	
5	Prof. M. M. Zade	E&TC	Coordinator	
6	Prof. A. D. Rajput	Mech	Coordinator	
7	Mr. Aditya Pawar	Mechanical	Student Member	
8	Mr. Nikita Kamble	Mechanical	Student Member	

Responsibilities:

- Address all SE/TE/BE classes as T & P I/C, make PPT, aware all company requirements; academic standards required.
- Arrange Soft skill/communication skill/ICT computing skill/Language events/programs for students.
- Collect Offer letter/salary slip/appointment letter/I Card as an evidence of placement. Also Collect Higher studies record like I Card /Degree Certificate/Fee Receipt.
- Maintain Collaboration records.
- Display job requirement from newspaper on notice board, continuously see job opportunities and place 100 % to students of all Department
- To make SWOT analysis of students & prepare them for placements.
- Take feedback from stakeholders to arrange activities.
- Make a T & P brochure for students and college.
- Arrange in campus/off campus/Pool campus drives.
- Arranging soft skill programs. Send students for training in industries also call industries personally every week and share experiences through expert lectures/seminars etc.
- To conduct regular and systematic Pre placement talk & Training sessions by inviting resource persons from reputed institutions & industries.
- To maintain the database of all the students to inform various programs.
- Guide the students for higher education in the country and foreign universities.

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Competitive Exam Cell

Sr. No.	Members	Department	Designation	Sign
1	Prof. S. P. Kamble	Mechanical	Coordinator	
2	Prof. A. B. Rupnawar	Civil	Member	
3	Prof. P. P. Barve	Computer	Member	
4	Prof. R. R. Bairagi	Electrical	Member	
5	Prof. R. N. Chate	E&TC	Member	
6	Prof. S. N. Gaikwad	Mechanical	Member	
7	Mr. Shirish Manedeshmukh	Civil	Student Member	
8	Mr. Sanket Londhe	Civil	Student Member	

Responsibilities:

- Arrange Guest /Expert lectures/Webinars/Seminars related to Competitive Exams.
- Arrange Career Counselling activities & compulsory maintain event report with attendance.

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College Time Table in charge and Academic Calendar Committee

Following Overall College Time Table In charge and Academic Calendar Committee is formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1.	Prof. J. N. Ekatpure	Computer	College Coordinator	
2.	Prof.S.M.Kale	Civil	Dept Coordinator	
3.	Prof. S.B. Katkar	Electrical	Dept Coordinator	
4.	Prof. P. S. Togrikar	E&TC	Dept Coordinator	
5.	Prof. K.H. Kuber	Mechanical	Dept Coordinator	
6.	Prof. V. B.Satpute	FE	Dept Coordinator	

Responsibilities:

- Prepare overall college timetable
- Prepare academic calendar
- Prepare activity chart as per academic calendar

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Faculty Development Program (FDP) Committee

Following Faculty Development Program (FDP) Committee is formed under the IQAC smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Prof. J. M. Waghmare	E & TC	Coordinator	
2	Prof. V.S.Bere	Civil	Members	
3	Prof. R. L. Ghule	Computer		
4	Prof. R. M. Avchar	Electrical		
5	Prof. M D Jagtap	Mechanical		

Responsibilities:

- Arrange FDP/STTP/Webinar/Guest Lecture for Teaching &Non Teaching Faculty for each semester.
- Arrange ICT Computing skill workshop for Teaching &Non Teaching staff compulsory every semester.
- Minimum 3 days FDP for every Teaching &Non Teachingfaculties per semester will be compulsory.
- Motivate faculty members to participate in QIP/STTP
- Keep a record of each activity.

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ICT, Website & Computer Maintenance Committee

Following Website & Internet/Wi-Fi/Computer Maintenance Committee is formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Prof. G.G.Sayyad Mr. A. D. Deokar	Computer	Coordinators	
2	Prof. S. V. Bankar	Civil	Member	
3	Prof. R. M. Avchar	Electrical	Member	
4	Prof. R. N. Chate	E & TC	Member	
5	Prof. M. D. Jagtap	Mechanical	Member	
6	All Lab. Assistant and Computer lab in charges	All Departments	Members	

Responsibilities:

- To monitor the website & update after every major event.
- Maintain smooth functioning Internet facility with help of System Admin in College building
- ICT head should verify respective deadstock registers of labs periodically.
- Prepare ICT enabled classroom records as per NAAC format & maintain them.
- To maintain the computer lab of the respective department in a good working condition.
- To maintain the Computer Maintenance Reports (PCs, Printers, Scanners, Projectors count)register weekly.
- Anything missing items must report to office/ Principal
- Periodically checking the computer centers of all departments or informing the updates to the undersigned.
- Surprise check all computer centers and see any missing items and maintain all in good condition.

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Principal
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College Exam Committee

Following Class Test Committee is formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Prof. P. R. Admile	Mech.	CEO	
2	Prof. S.V. Bankar	Civil	Members	
3	Prof. Y. L. Tonape	Computer		
4	Prof. K. S. Tamboli	Electrical		
5	Prof.P.S Togrikar	E &TC		
6	Prof. J. B. Mule	Mechanical		
8	Prof.V.B.Satpute	FE		

Responsibilities:

- To prepare time tables of each Department at department level
- Question papers to be prepared by respective faculty.
- Conduct the examination in test week in class by respective faculty.
 - Maintain a record and see all faculties must submit their marks to the class teacher within 2 days.
 - Maintain Class Test papers semester wise.
 - To circulate the notice to faculty for submission of soft and hard copy of question paper with Xerox copies to exam Department
- Stationary will be provided by college.

Dean Academics
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Alumni Committee

The Following Alumni Co-coordinator Committee is formed under the IQAC for smooth conduct of activities.

Sr. No.	Members	Department	Designation	Sign
1	Prof. R.B.Ghogare	Civil	Coordinator	
2	Prof. K. N. Agalave (Almashines)	Computer	Members	
3	Prof. S. M. Baral	Civil		
4	Prof. F. J. Sayyad	Electrical		
5	Prof. S. M. Borate	E &TC		
6	Prof. M.D. Jagtap	Mechanical		
7	Mr. Akshay Ingole	Civil	Student Member	
8	Mr. Mangesh Phule	Electrical	Student Member	

Responsibilities:

- Register every final year student by taking suitable fees from college deposit(Rs. 500/-) and issue laminated card
- Maintain Alumni Association Registration records. Maintain funding records of Alumni Association.
- Maintain link on website and face book of SBPCOE
- Collect all sorts of records and create a database of alumni.
- Arrange get together/workshop/expert lecture (meeting) every year and generate funds.

Dean Academics
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Library Committee

Following Library & Book Bank Committee is formed under the IQAC for smooth conduct of activities

S.No.	Name of Members	Designation	Sign
1	Dr. S. T. Shirkande	Chairman	
2	Prof. V. S. Nalawade	Vice Chairman	
3	Prof. J. N. Ekatpure	Coordinator	
4	Mr. A. C. Autade	Secretary	
5	Mr. A. R. Jadhav	Library Member	
6	Prof. P. R. Admle	Faculty Member	
7	Prof. K. S. Tamboli	Faculty Member	
8	Prof. C.V. Nalawade	Faculty Member	
9	Prof. K. H. Kuber	Faculty Member	
10	Prof. M. H. Yamgar	Faculty Member	
11	Mr. S.T. Naiknaware	Student Member	
12	Ms. P. D. Jadhav	Student Member	

Responsibilities:

- Take a meeting of the library committee on 14 day of every month and write proceedings and submit a report.
- To make complete books & journals requisition from student & faculty & put forward requisition with librarian.
- To check the library utilization record of students& faculty.
- To form a policy for those who are not utilizing library resources fully
- To edit library bulletin, also renew all journals and subscriptions of periodicals and life membership.
- To advice about membership of libraries
- To explore different grants to develop libraries.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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College Chapter Committee

Following College Report Committee is formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Coordinators	Sign
1.	Prof. J. M. Waghmare	E&TC	IEEE/IETE	
2.	Prof. A. A. Ingole	Civil	IE (India)	
3.	Prof. V. U. Bansude	E&TC	ISTE	
4.	Prof. V. G. Bharane	Comp	CSI, ACM	
5.	Prof. A. A. Ingole	Civil	IWRS, Roorkee	
6.	Prof. S. A. Deshmukh	Mech	ISHARE, IIIE	
7.	Prof. R. L. Bhong	Comp	Spoken Tutorial, NPTEL	
8.	Ms. Sharanya Rao	E & TC	Student Member	
9.	Mr. Nikhil Abhang	E & TC	Student Member	

Responsibilities:

- To create awareness among students and staff about IEEE transactions/journals seminars /conferences
- Conduct program and IEEE chapter for students every semester
- Arrange Guest lecture, exhibition, competitions, debate, Quiz etc all
- To maintain all records in the register. Also display news, current updates R & D on Notice board

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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College Discipline Committee

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Sr. No.	Members	Department	Designation	Sign
1	Dr. S. T. Shirkande		Principal	
2	Prof. V. S. Nalawade	Academic Dean	Coordinator	
3	HODs	All Dept	Members	
4	Mr. D. T. Gaikwad	Admin	Registrar	

Responsibilities:

- Maintaining students discipline in college
- To decide action to be taken against misbehavior of students
- To maintain discipline for all events.
- Maintain a proper record and register of meeting.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Date:23.01.2023

Woman Grievance Cell & Anti Sexual Harassment Committee

Women Grievance Cell (**Internal Complaint Committee**) has been constituted in the Institute in accordance to the guidelines issued by the Savitribai Phule Pune University to consider internal complaints related to any sexual harassment of women Employees and Students at work place Act 2013 (prevention/prohibition and Redressal) in the Institute.

S.No.	Name of Faculty	Designation	Contact No.
1.	Dr. S. T. Shirkande	Principal	9767097310
2.	Mr. D. T. Gaikwad	Registrar	9970340139
3.	Mrs. Latatai Dhananjay Koratkar	Member- NGO	9421007552
4.	Prof. M. V. Gaikwad	Coordinator	9921897835
5.	Mrs. P. B. Galve	Ladies Hostel Rector	8379994226
6.	All Ladies Faculties	Members	
7.	Ms. Chaitrali Bhosale	Student Member	9657822192
8.	Ms. Chitra Shinde	Student Member	7773920101

Responsibilities:

- To take care of the problems related to girls and Ladies faculties and report to the undersigned.
- To arrange the various programs under the cell which give the boost to the ladies staff & students.
- Suggestion box to be frequently opened & check for messages.
- Arrange every month meeting to discuss any issues and keep records in the register compulsory with evidence.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Date:23.01.2023

Grievances Redressal Committee

Following Grievances Redressal Committee is formed under the IQAC for smooth conduct of activities.

Sr. No.	Members	Department	Designation	Sign
1.	Dr. S. T. Shirkande	Principal	Chairman	
2.	Mr. D. T. Gaikwad	Admin	Members	
3.	Prof. V. S. Nalawade	Academic Dean		
4.	Prof. R. B. Ghogare	Civil		
5.	Prof. T. V. Deokar	Electrical		
6.	Prof. V. U. Bansude	E&TC		
7.	Dr. S. A. Deshmukh	Mechanical		
8.	Dr. Y. P. Yadav	FE		

Responsibilities:

- To rectify students complaints with tutor In-charge
- To solve the issues of staff.
- Counseling students about discipline and rules and regulation.
- To make aware about rules, regulation and policy of the institute.
- Take action to maintain good work environment in college and in each Department

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Feedback Committee

A Feedback Committee is formed under the IQAC for smooth conduct of activities.

Sr. No.	Members	Department	Designation	Sign
1	Prof. P. R. Admile	Civil	Coordinator	
2	Dr. Y. P. Yadav	FE		
3	Prof. S. M. Borate	E & TC	Members	
4	Prof. S. V. Bankar	Civil		
5	Prof. P.N. Shinde	Computer		
6	Prof. B. L. Bhalerao	Mech		
7	Prof. S. B. Katkar	Electrical		

Responsibilities:

- Make necessary arrangement to take students feedback once in a semester
- To prepare the report and submit to the undersigned person.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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NSS Committee

Following NSS Committee is formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Prof. M. H. Yamgar	FE	Coordinator	
2	Prof.S.V.Bankar	Civil	Members	
3	Prof. R. L. Ghule	Computer		
4	Prof. S.B.Katkar	Electrical		
5	Prof. R. A. Sawant	E&TC		
6	Prof. V. S. Dhotre	Mechanical		
7	Ajay Narkhedkar	Computer	Student Member	
8	Gauri Pawar	E & TC	Student Member	

Responsibilities:

- Selecting the students for NSS
- To arrange & schedule & conduct NSS comp. as VOP program
- Update students strength (100)
- To prepare budget for camp
- To take safety measures during camp.
- Prepare & submit report
- Settlement of budget of SPPU.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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College Magazine, Wall Magazine, Newswire, College Brochure Committee

The Wall Magazine Committee is formed under the IQAC for smooth conduct of activities.

Sr. No.	Members	Department	Designation	Sign
1	Prof. P. S. Togrikar	E&TC	Coordinator	
2	Prof. M. D. Jagtap	Mechanical	Members	
3	Prof. P.T. Deokar	FE		
4	Prof. S. M. Baral	Civil		
5	Prof. R. R. Bairagi	Electrical		
6	Prof. P. S. Chavhan	Comp.		
7	Mr. Ganesh Katkar	E & TC	Students Members	
8	Ms. Gauri Pawar	E & TC		

Responsibilities:

- To prepare the wall magazine board.
- To maintain a wall magazine with different events.
- To maintain record of the same & coordinate with other magazine committees.
- To prepare College Annual Magazine & Newswire.
- To prepare Yearly College brochure.

Dean Academics
Prof. V. S. Nalawade

Principal
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Sports & Health Fitness Committee

Following Sports Committee is formed under the IQAC for smooth conduct of activities.

S. No.	Name of Members	Role	Sign
1	Dr. S. T. Shirkande	Chairman	
2	Prof. V. S. Nalawade	Vice Chairman	
3	Prof. R. B. Ghogare	Vice Chairman	
4	Prof. S. S. Bagwan	Secretary	
5	Prof. S. M. Kale	Faculty Member	
6	Prof. G. G. Sayyad	Faculty Member	
7	Prof. A. N. Kawade	Faculty Member	
8	Prof. R. R. Bairagi	Faculty Member	
9	Prof. M. M. Zade	Faculty Member	
10	Prof. M. D. Jagtap	Faculty Member	
11	Prof. A. P. Khandagale	Faculty Member	
12	Mr. V. B. Kawade	Student Member	
13	Ms. S. V. Vaibhav	Student Member	

Responsibilities:

- Maintain overall fitness of students by compulsory sports & Yoga activities as per requirement. Compulsory maintain activity report of it.
- Make mandatory participation of students in various sports at University/State/National/International level.
- Proper arrangement of flag hoisting ceremony.
- Every year arrange a sport event at the Pune University level and schedule the sport & circulate to all Department
- Give and sanction the budget for a year
- Students must avail all facilities of Gym and sports accessories.
- Maintain summary of each event with snaps/photo.
- Preparing requirements for activities of sports.
- Maintain record.
- To display all sport related circulars and participate in all activity.
- See and submit reports daily of all Regular classes conducted smoothly visit every lecture hall as per time table.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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PA system and Camera/ Seminar hall Committee

The PA system and Camera/ seminar hall Committee is formed under the IQAC for smooth conduct of activities.

Sr. No.	Members	Department	Designation	Sign
1	Prof. S. D. Indalkar	E & TC	Coordinator	
2	All Dept Lab Assistants & staff coordinators		Member	

Responsibilities:

- To arrange a PA system, camera, electric wiring, extension box, projector, cordless mike etc all accessories.
- Maintain all above equipment with all in good condition.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Reservation Committee (SC/ST)

As per Savitribai Phule Pune University guideline **Reservation committee** is formed under the IQAC which consists of following members

S. No	Name	Designation	Caste	Contact	Sign
1	Dr. S. T. Shirkande	Principal	Open	9767097310	
2	Prof. P. S. Togrikar	Co-ordinator	SC	9503103644	
3	Prof. S. P. Kamble	Member	SC	9527106746	
4	Prof. B. L. Bhalerao	Member	SC	8600374450	
5	Prof. S. N. Gaikwad	Member	SC	8857060740	
6	Prof. J. M. Waghmare	Member	SC	9975335182	
7	Mr. V. S. Palange	Member	SC	9503102783	

Responsibilities:

- To rectify employees and students complaints.
- Counseling students about discipline and rules and regulation.
- To make aware about rules, regulation and policy of the institute.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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PIO and Appellate Authority under Right to Information ACT

Following Committee is formed under the IQAC as per THE RIGHT TO INFORMATION ACT, 2005 No. 22 of 2005, and Dated 15th June, 2005.

Sr. No.	Name	Designation	Sign
1	Dr. S. T. Shirkande	Appellate Authority	
2	Mr. D. T. Gaikwad	Public Information Officer	

Responsibility:

- Dealing with formal applications for access to information and other responsibilities in relation to the release of information.
- Processing and making decisions about formal information access applications assisting with the routine publication of open access information.
- Working with relevant staff to provide training, support and advice in relation to the proactive and informal release of information.
- Working on the agency's response to reviews conducted by the Information Commissioner or the NSW Civil and Administrative Tribunal
- Facilitating agency compliance with the GIPA Act and GIPA Regulation reporting requirements.

Dean Academics
Prof. V. S. Nalawade

Principal
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Date:23.01.2023

Entrepreneurship & Development Committee

The Entrepreneurship & Development Committee is formed under the IQAC to provide effective training and employment opportunities for all students.

Sr. No.	Members	Department	Designation	Sign
1	Prof. A. S. Shirkande	E & TC	Coordinator	
2	Prof. M. B. Katkar	Civil	Member	
3	Prof. A. D. Rajput	Mechanical	Member	
4	Prof. P. N. Shinde	Computer	Member	
5	Prof. M. D. Patil	Electrical	Member	

Responsibilities:

- To organize Entrepreneurship Awareness Camps, Entrepreneurship Development Program and Faculty Development Program in the region for the benefit of S&T persons.
- To develop and introduce curriculum on Entrepreneurship Development at various levels including degree/diploma courses of the parent institution and other institutes in the region.
- To conduct research work and survey for identifying entrepreneurial opportunities (particularly in S&T areas and Service sector).
- To guide and assist prospective entrepreneurs on various aspects such as preparing project reports, obtaining project approvals, loans and facilities from agencies of support systems and information on various technologies
- To organize guest lectures, TV & Radio talks, Seminars, etc. for promotion and growth of S& T based entrepreneurship.
- To arrange visits to industries for prospective entrepreneurs
- To extend necessary guidance and escort services to the trainees in obtaining approval and execution of their projects.
- To act as a Regional Information Centre on business opportunities, processes, technologies, market, etc. by creating and maintaining relevant databases.
- To provide testing, calibration, quality assurance, design, tool room, pilot plant and other facilities for Entrepreneurs besides expertise in Intellectual Property rights, Patents search, etc.
- To render advice to sick enterprises and assist the entrepreneurs in rehabilitating them.
- To conduct skill development training programs leading to self/wage employment.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Parents Meeting

Following committee is formed under the IQAC for parent meeting

Sr. No.	Members	Department	Designation	Sign
1	Prof. A. D. Rajput	Mechanical	Coordinator	
2	Prof. P. R. Admle	Civil	Member	
3	Prof. A. N. Kawade	Computer	Member	
4	Prof. M. S. Gophane	Electrical	Member	
5	Prof. S. R. Sable	E&TC	Member	
6	Prof. S. D. Mahadar	Mechanical	Member	
7	Prof. P. T. Devkar	FE	Member	

Responsibility:

- To Fix the date of parent meeting
- Communication with parents to attend the meeting
- Prepare the budget
- Make necessary arrangement for the meeting with all documents and preparation of report

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Date:23.01.2023

Anti ragging Committee

The Anti ragging committee is formed under IQAC for smooth conduct of activities.

Sr.no	Name	Designation	Sign
1	Dr. S. T. Shirkande	Principal	
2	Prof. V.S. Nalawade	Coordinator	
3	Prof. R. B. Ghogare	Member	
4	Prof. T. V. Deokar	Member	
5	Prof. V. U. Bansude	Member	
6	Prof. S. A. Deshmukh	Member	
7	Dr. Y. P. Yadav	Member	
8	Mr. D.T.Gaikwad	Member	
9	Prof. M .V. Gaikwad	Member	
10	Dr. A. B. Gavali	Member	
11	Mr. Rajendra KawadeDeshmukh	Reporter	

Duties & Responsibilities:

- Ensuring information included in college prospectus about anti ragging.
- Ensuring affidavit is taken during college and hostel admission.
- Frequent or surprise visit to hostel
- Guiding the tutor teacher for interacting with students about the effects of ragging in tutor meetings.
- Maintain Antiragging records like Office orders, MoM, sample form filled.
- Arranging seminars or lectures to make aware the students.
- Maintaining discipline to prevent ragging on college campuses.
- Maintain the record & fulfill the requirement of statutory & regulatory bodies.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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College Development Committee

Sr. No.	Name of Member	Designation
1	Hon.Harshawardhan S. Patil	President
2	Hon. Ankita Harshavardhan Patil Thackeray	Vice President
3	Hon. Bhagyashree H. Patil	Secretary
4	Dr. S. T. Shirkande	Principal
5	Prof. V. S. Nalawade	Approved Faculty -1 College Academic Dean
6	Prof. R. B. Ghogare	Approved Faculty -2 Head-Civil Engg Dept
7	Dr. A. B. Gavali	Approved Faculty -3. Ladies Reprmentative
8	Mr. D. T. Gaikwad	Registrar / Non Teaching Representative
9	Dr. Mahadeo Walunj	Education Nominee
10	Mr. Rakesh Phadtare	Business Nominee
11	Mrs. Latatai Dhananjay Koratkar	Research / Social Welfare Nominee
12	Mr. Dhavalsinh Patil	Student Alumni
13	1.Akshay Ingole 2.Mangesh Phule	Students Council Chairman & Secretary
14	Dr. G. M. Desai	Member Secretary

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Students Development Welfare (SDW)

The Students Development, Welfare (SDW) and Career Guidance Committee is formed under the IQAC for smooth conduction of SDW activities and for the overall development of the students.

Sr. No.	Members	Department	Designation	Sign
1	Prof. J. N. Ekatpure	Comp	Dean	
2	Mr. Dhiraj Gaikwad	Admin	Registrar	

Responsibilities:

- To arrange Students Development Program (SDP) for Students during each semester
- Motivate student to participate in program. Interaction for proper discipline in college
- To support needy students for the Earn & Learn scheme.
- To create awareness and provide all necessary information regarding the various scholarships and social welfare schemes available to the students..
- To arrange a Personality Development program for girls.
- To enhance the technical knowledge and soft skill development in students.
- To inculcate cultural and social values among the students
- To organize various activities for the development of the students in association with NSS & BSW of the college.
- Guide the students for higher education in the country and foreign universities

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Hostel, Mess and Canteen Committee

Following Hostel, Mess and Canteen Committee is formed under the IQAC for smooth conduct of activities.

S.No.	Name of Members	Role
1	Dr. Shrinivas Tanaji Shirkande	Principal
2	Prof. Ram Balbhim Ghogare	Coordinators
3	Dr. Ashwini Bhimrao Gavali	
4	Prof. Vinay Shivajirao Nalawade	Member
5	Prof. Sandeep Pratap Kamble	Member
6	Prof. Manjushree Vishwasrao Gaikwad	Member
7	Prof. Pushkraj Ramkrushna Admle	Member
8	Prof. Akshay Dayanand Rajput	Member
9	Prof. Smitanjali Balasaheb Katkar	Member
10	Prof. Rupali Ravindra Bairagi	Member
11	Prof. Abhijit Popat Khandagale	Member
12	Mrs. Priyanka Bajirao Galve	Girls Hostel Coordinator
13	Mr. Dnyaneshwar Sampat Sapkal	Boys Hostel Coordinator
14	Mr. Mahendra Dhondiba Bhagat	Boys Hostel Coordinator
15	Mr. Anand Arjun Jagtap	Student Coordinator
16	Ms.Akanksha Ganesh Katkar	Student Coordinator

Responsibilities:

- Give admission as per merit list and give first preferences to First year students. Balance students must wait till FE admission confirms.
- To maintain a student record and attain all complaints and take weekly meetings with students.
- To check daily attendance in the hostel taken by the Supervisor.
- Maintain discipline in the hostel. Display notices regularly
- All overhead water tanks are cleaned periodically and assure continuous water supply both RO water for drinking water and for other usage. Also Maintain cleanliness and washing of all toilets and water tanks, coolers etc all.
- No vehicle is allowed on campus by any students who stay in the hostel.
- See the food arrangement and Menu weekly and form one team of students along with all above the committee.
- To take care of all facilities provided to the students & its maintenance. Also, see mess food quality, take suggestions from students and arrange meetings every month with all committee members.
- Informing regarding regular absentee and any suggestions for smooth working.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



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Industrial Visit Committee

Following Industrial Visit Committee is formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Prof. P.S Togrikar	E&TC	Coordinator	
2	Prof. V.S.Bere	Civil	Members	
3	Prof. P. N. Shinde	Computer		
4	Prof. K. S. Tamboli	Electrical		
5	Prof. S. D. Mahadar	Mechanical		
6	Prof. M. H. Yamgar	FE		

Responsibilities:

- Identify CSIR labs, National level institute/organization, IIT's, research centre, NCL and then plan
- To identify & plan Industrial visits preferably on Saturday and Sunday
- To communicate & confirm the visit with the concerned Industry
- To inform the students & the concerned faculty about the visit in advance
- To arrange for the transport & be present from the start till the end of the visit
- To submit a detailed report to the report committee after every visit.
- Take student/parent undertaking while leaving SBPCOE.

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande



Shahajirao Patil Vikas Pratishthan

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Email-sbpcoeprincipal@gmail.com, Website-www.sbpcoe.com

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Date:23.01.2023

Tutor Committee

(Students Internal Complaint Committee)

As per Savitribai Phule Pune University guideline **Students Internal Complaint (Counseling) Committee** is formed under the IQAC which consists of following members

Sr. No.	Members	Department	Designation	Sign
1	Prof. T. V. Deokar	Electrical	Coordinator	
2	Prof. V. S. Bere	Civil	Members	
3	Prof. R. L. Ghule	Computer	Members	
4	Prof. M. D. Patil	Electrical	Members	
5	Prof. C. V. Nalawade	E & TC	Members	
6	Prof. B. N. Bhalerao	Mechanical	Members	

Responsibilities:

- To fill up the tutor form with correct personal information with parents and relative mobile numbers.
- To inform the tutor's parents about the tutor teacher and give the mobile number of the tutor teacher.
- To note the problem of students and discuss and try to solve it.
- Submit a report after the meeting. Maintain tutor file.

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Digital Advertisement Cell

Following Social Awareness Cell (SAC) Committee is formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Prof. M. M. Zade	E & TC	Coordinator	
2	Prof. V. S. Bere	Civil	Members	
3	Prof. K. N. Agalave	Computer		
4	Prof. R. M. Avchar	Electrical		
5	Prof. S. R. Sable	E & TC		
6	Prof. V. S. Dhotre	Mechanical		
7	Prof. M. H. Yamgar	FE		

Responsibilities:

- To create awareness in schools and colleges for Engg. Education and career.
- Digital advertisement of college through social media like facebook, whatsapp etc.
- Generate the report of all activities in every semester.

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Cultural Committee

Following Cultural Committee is formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Prof. M. M. Zade	E & TC	Coordinator	
2	Prof. C. V. Nalawade	E & TC	Members	
3	Prof. S. M. Baral	Civil		
4	Prof. K. N. Agalave	Comp		
5	Prof. M. D. Jagtap	Mechanical		
6	Prof. R. R. Bairagi	Electrical		

Responsibilities:

- To plan cultural activities in semester-II& maintain report of every event.
- Make mandatory participation of students in various Cultural Events at University/State/National/International level.
- To make aware the students about rules and regulations, activities & discipline of cultural programs.
- To make a schedule of various activities planned.
- Invitation of Guest and other dignitaries.
- To get approval of budget

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Principal
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Press & Publicity Committee

Following Press& Publicity Committees formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Prof. C. V. Nalawade	Coordinator		
2	Prof. A. A. Burungale	Civil	Members	
3	Prof. R. M. Avchar	Electrical		
4	Prof. J. M. Waghmare	E&TC		
5	Prof. V. G. Bharane	Computer		
6	Prof. M. D. Jagtap	Mechanical		
7	Prof. P. T. Devkar	FE		
8	Prof. S. P. Kamble	TPO		

Responsibilities:

- News drafted must be reach to respective reporters before 3.00 pm along with photo
- During May/ June i.e. Admission process float article of our SBPCOE (showing all photographs and statistics) in education separate supplements in newspapers.
- To prepare a 'News form' of activity conducted or planned
- To identify different newspapers, reports or people involved in editing & printing
- To circulate reports or news to different magazines & newspapers.

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College Maintenance Committee

Following College Maintenance Committee formed under the IQAC for smooth conduct of activities

Sr. No.	Members	Department	Designation	Sign
1	Mr. A. B. Ghogare	Coordinator		
2	Mr. S.S. Jadhav	Assistant Coordinator		
3	Mr. B. A. Bhong	Housekeeping	Members	
4	Mr. F. B. Bagwan	Electrician		
5	Mr. S. A. Bagade	Gardening		

Responsibilities:

- To carry out overall maintenance in college campus.
- To provide housekeeping services daily to college.
- To provide electricity maintenance facility to college campus.
- To take care of gardening & plants in college campus.

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Local Management Committee

Sr. No.	Name of Member	Designation
1	Hon.Harshawardhan S. Patil	President
2	Hon. Ankita Harshavardhan Patil Thackeray	Vice President
3	Hon. Bhagyashree H. Patil	Secretary
4	Dr. G. M. Desai	Educationalist
5	Mr. Sachin C. Itkar	Technologist
6	Mr. Dilip Randive	Industrialist
7	Dr. S. T. Shirkande	Principal & Member Secretary
8	Prof. V. S. Nalawade	Approved Faculty -1 College Academic Dean
9	Prof. R. B. Ghogare	Approved Faculty -2 Head-Civil Engg Dept
10	Prof. Mrs. A. B. Gavali	Approved Faculty -3. Head-IQAC
11	Mr. D. T. Gaikwad	Registrar & Non-Teaching Representative

Dean Academics
Prof. V. S. Nalawade

Principal
Dr. S. T. Shirkande